



Meeting Policies and Procedures

Late Policy

\$25 late fee every 30 minutes after meeting.

Charges

1st hour consultation is free. It is \$25 every hour after that.

Rescheduling

Reschedule within 24 to 72 hours (1-3 days) prior to the meeting.

You will automatically be charged \$25 for missing the expected and agreed consultation. This can also be added to your invoice for the current design project.